**POLISH JOURNAL OF MANAGEMENT STUDIES**

**PAPER TEMPLATE FORMAT**

(*Title: capital letters, Times New Roman, 12, bold)*

**First Author., Second Author., Third Author[[1]](#footnote-2)**

*(Author’s name: TNR, 11, bold, space before and after 6)*

**Abstract**: This document gives formatting guidelines for authors preparing papers for publication in the Polish Journal of Management Studies. The authors must follow the instructions given in the document for the papers to be published.

*(Abstract: TNR 10, justified, space between lines 1,0, between 8-10 lines)*

***NOTE****: For Polish authors – please add abstract and keywords in Polish language at the end of the article!*

**Key words:** distribution centre, enterprise, SME.

*(Key words: TNR 10, justified, one space after Abstract, include at least 5 keywords)*

**Introduction**

This document is a template. We ask authors to follow some simple guidelines. In essence, we ask you to make your paper look exactly like this document. The easiest way to do this is simply to download the template, and replace(copy-paste) the content with your own material.

**Page Layout**

***The article should have a standard size of not exceeding 10 pages, including Diagrams, Graphs, Tables and References.***

*The Margins should be set as follows:*

*Top – 2,5 cm,*

*Left – 4 cm*

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*Bottom – 7 cm*

*Your paper must be in one column with A4 paper format*

**Page Style**

*All paragraphs must be indented. All paragraphs must be justified, i.e. both left-justified and right-justified.*

*The entire document should be in Times New Roman or Times font, size 11*

*Headings – TNR 11, bold, space before – 12, after - 6*



**Figure 1. Diagrams the flow of goods between traders S (supplier) and R (the recipient), LC (logistics centre)** (Richter and Tarkowski, 1996).

**Figures and tables**

*Figures must be numbered using Arabic numbers. Figure caption – TNR 10, bold, centered, Source – TNR 10, italic, centered. Figure caption and source under the figure.*

**Table 1. Inner Path Model Coefficients and their Significance**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Latent exogenous variable | Original value | Mean (bootstraps) | Standard deviation | T-value |
| Effects of the strategic success factor costs | 0.3380 | 0.3213 | 0.1262 | 2.68\*\*\* |
| Effects of the strategic success factor time | 0.1930 | 0.2527 | 0.1164 | 1.66† |
| † p < 0.10; \* p < 0.05; \*\* p < 0.01; \*\*\* p < 0.001 | | | | |

*Tables must be numbered using Arabic numerals. Table caption – TNR 10, bold, centered, above the table.*

**Page Numbers, Headers and Footers**

*Page numbers, headers and footers must not be used.*

**Links and Bookmarks**

*All hypertext links and section bookmarks will be removed from papers during the processing of papers for publication. If you need to refer to an Internet email address or URL in your paper, you must type out the address or URL fully in Regular font.*

**References**

*In-text citations as well as alphabetical (not numbered) bibliography should be listed according to the examples below:*

1. **Citations:**

(Grabara, 2013).

(Grabara and Nowak, 2005).

(Varkoly ed., 2013).

(Kot et al., 2009).

(Bajdor, 2013; Grabara, 2013).

(Sroka, 2010; 2013).

(Ślusarczyk, 2012a) or (Ślusarczyk 2012b).

Kot (2012) wrote…

In Grabara (2013) opinion…

1. **References list:**

Grabara J., 2013, *Sustainable Logistics Management*, Sibiu Editura Universitatii "Lucian Blaga"din Sibiu.

Grabara J., Nowak J., 2005, *Zastosowania i wdrożenia systemów informatycznych*, Katowice, Polskie Towarzystwo Informatyczne.

Varkoly L. ed., 2013, *Present Day Trends of Innovations 3.*, Dubnica nad Vahom, MiF.

Kot S., Starostka-Patyk M., Krzywda D, 2009, *Zarządzanie łańcuchami dostaw*, Częstochowa, Sekcja Wyd.WZPCzęst.

Bajdor P., 2011, *Marketing and Advertising in Sustainable Development Conception*, [in:] Marketing a marketingova komunikacia (vybrane aspekty, pohl'ady a trendy).

Sokołowski A., Sroka M., 2013, *Functionality Determinants of the Integrated Systems Dedicated to Health Care Institutions*, “Wiadomości Lekarskie”, 66/1.

Grabara J., Bajdor P., 2012, *Implementation o the Solutions Compatible with Sustainable Development Conception and Its Impact of SME Enterprises Economic Condition,* [in:] "Economic Policy in the European Union Member Countries". 10th International Scientific Conference. September 19-21, Vendryne, Czech Republic.

1. **Internet sources:**

In-text citation: (Okwiet, 2012). or (PJMS).

References:

Okwiet B., 2012, *CSR-Issues in the Value Chains of Multinational Companies (MNCS) – Challenges and Best Practise,*

http://www.upet.ro/annals/economics/pdf/2012/part4/Okwiet-2.pdf, Access on: 12.10.2014.

or

Eurostat, 2014, Available at: *http://epp.eurostat.ec.europa.eu/cache/ITY\_PUBLIC/2-27102014-BP/EN/2-27102014-BP-EN.PDF,* Access on: 14.10.2014

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